

MANAGEMENT OF CITY ISLAND

Realty Management (Realty) are responsible for the management of the communal areas and grounds. Realty will ensure that the best possible service is provided to residents complying with all relevant legislation, TPI Code of Practice, company policies and practices, health and safety policies and procedures and practices in the lease itself.

City Island Staff

City Island benefits from an onsite team based in the Management Suite, situated on Gotts Road to the front of the under croft car park entrance. Your onsite team is available Monday to Friday between the hours of 8am and 5pm. Outside of these hours, during weekends and bank holidays, security staff will provide cover.

Development Manager – Jonathan Abrahams Lead Facilities Assistant – Mark Foster Facilities Assistant – Nathan Bednerek

Contact details

Management suite: 0113 243 1380 24hr mobile: 07570 393 071 Jonathan: 07570 393 069

Email the team at facilities@city-island.co.uk

or jonathan@city-island.co.uk

Realty Head office: 0161 474 7677

Realty Email: info@realtymgt.co.uk

Security

City Island benefits from 24 hour security. on site staff are on site from 8am-5pm Monday to Friday. An external security company covers evenings and weekends. An extensive HD quality CCTV system is installed.

We take City Island residents' security very seriously. Do not let unidentified people into any part of the building. If you are suspicious of anyone loitering in or around the building, please let us know. Security or fire doors must not be propped open or tampered with in any way.

ANIMALS

Under the terms of the lease, pets are <u>strictly</u> prohibited.

PARKING

City Island provides a permit system apartments that have an allocated parking space. Failure to display a valid permit may result in the vehicle being ticketed. Please contact City Permits to obtain a permit for your vehicle.

Allocated parking spaces

The majority of apartments have allocated parking spaces at City Island. Should you not be aware of your space number please contact your agent or Realty Head office, who will confirm your space. Residents in City Island are free to rent their car space to other residents in

the building. However rental to external people (including residents of Waterside) or organisations is not allowed and penalties may be incurred.

Residents must not store any furniture or other personal items in their parking space.

Visitor parking

Please note that City Island does not benefit from visitors' parking spaces.

There is restricted public parking available in marked bays on Gotts Road, where drivers may park for up to one hour Monday-Saturday between the hours of 8am-6pm (including on public holidays). At all other times there are no restrictions in the marked parking area. Gotts Road has double yellow lines and loading restrictions. There is a loading bay outside the Management Suite, with a 20 minutes time limit.

Several nearby city centre car parks and metered on-street parking bays are a short walk away from City Island.

Removals/delivery temporary parking

Please park on Gotts road. Piazza access is only for resident moving in/out of the development and the emergency services.

RUBBISH DISPOSAL AND RECYCLING

City Island provides facilities for household waste disposal and recycling.

Household waste

A bin store is located in the underground car park for each block. Please bag or securely wrap your rubbish items prior to placing rubbish in the bins.

Recycling

Mixed paper, metal food /drink cans, plastic containers/bottles (types 1,2 and 4 only), small flattened cardboard items and empty aerosol cans are to be placed in the appropriate recycling bins located in the bin store. (green bins.).

Glass recycling bins are situated on Gotts Road, just after the entrance from the A58. Glass is also now accepted by the council in the green bins as of 2025

Large household items, furniture and electrical appliances

It is a resident's responsibility to dispose of these items. They should not be left in the rubbish store or anywhere in the undercroft car park area. Fines will be imposed on those residents caught leaving items in the bin store or car park area.

To book a collection call 0113 222 4406 or see http://www.leeds.gov.uk/residents/Pages/Bulky-item-collection-service.aspx

The nearest Leeds City Council waste disposal and recycling station is approximately 2 miles away, at Evanston Avenue just off Kirkstall

Road. The phone number is 0113 378 3030 and full details of location, opening hours and recycling facilities can be found at http://www.leeds.gov.uk/residents/Pages/Kirkstall%20Recycling%20Site.aspx

METER READINGS

Meter readings are taken daily. Please email Facilities@city-island or text 07570 393 071 with your apartment details.

MAINS WATER SUPPLY IN YOUR APARTMENT

Should you need to turn off the water supply to your apartment, the stopcock for both the hot and cold water supplies can be located in the boiler cupboard.

ELECTRICITY SUPPLY

You should arrange service through a supplier to the area for your apartment. If you experience a power failure please check the distribution board located inside your apartment above the entrance door.

APARTMENT ALTERATIONS

Consent needs to be granted by the building landlord for any structural alterations. Please contact Realty for guidance.

NOISE NUISANCE

This refers to ANY NOISE that is likely to interfere with the peaceful enjoyment of the

owner or occupier of another apartment or of any person lawfully using common property. Any music, singing, or sound production between the hours of 11pm and 8am must not be audible outside of the apartment. Please note that noise from balcony areas reverberates. In consideration of your neighbours, please keep all conversations and music on balconies to a minimum after midnight.

SMOKING

Smoking is not permitted in common areas such as foyers, hallways, stairwells and the car park. To combat the effects of "smoke drift" residents are asked to avoid smoking on their balconies between midnight and 7 am.

Disposal of cigarette butts

Damage to other peoples' property has been incurred in this building due to the flicking of cigarettes from balcony areas. It is unhygienic and dangerous. Please dispose of cigarette butts thoughtfully.

VANDALISM

All incidences of vandalism or graffiti within or around City Island should be reported to the Development Manager immediately for appropriate action.

VISITOR BEHAVIOUR

Residents must take all reasonable steps to ensure that their invited guests do not behave

in a manner that is likely to interfere with the peaceful enjoyment of the surroundings by neighbours or other residents in the building.

BALCONIES

The hanging of washing, towelling, clothing or any articles on balconies at City Island that is visible from the outside of the building is not permitted.

The fixing of any satellite dish or TV/radio aerial to any part of your balcony is not permitted.

STORAGE OF BICYCLES

Bicycles may only be stored in the bicycle storage facilities. Bicycles may not be brought into any part of the communal areas including the foyer, stairwells, hallways, garden areas, walkways, balcony or other parts of the communal areas. The bike stores are located opposite Westray, Elba, Bonaire and Faroe. Should you wish to store your bike in this please contact the management suite for the code.

ACCESS CARDS

Access cards for your block can be obtained from the Management Suite for £20. If you are

renting, permission will also need to be obtained from your agent/owner.

POSTAL DELIVERIES

Parcels ideally should be delivered to your apartment. City Island offers a parcel service for residents if needed. Should you be expecting a parcel, then the Management Suite will accept this on your behalf. As of 2025 there will be a Amazon Locker situated at the rear of the management suite, when using this please collect your parcels swiftly ensuring the locker is not filled so others have use of it.

INTEGRATED TV/RADIO SERVICES

Your apartment has an integrated TV/radio reception system which provides the following services:

- Digital terrestrial television (Freeview)
- Sky digital satellite TV including Sky Q
- FM radio and digital (DAB) radio

INTEGRATED INTERNET SERVICES

City Island offers integrated high speed Internet services from two providers:

- Ask4 (<u>www.ask4.com</u>)
- Hyperoptic (<u>www.hyperoptic.com</u>)
- Clear fibre (www.Clearfirbre.uk)

Contact the relevant service providers to find out your options.

SUGGESTIONS

Should you have any suggestions on how you think we can improve City Island, please contact the Development Manager for consideration.

COMPLAINTS

Should you wish to make a complaint regarding the services on site please send your complaint, by email to info@realtymgt.co.uk

or in writing to:

Realty Management Limited Ground Floor, Discovery House Crossley Road Stockport SK4 5BH

LOCAL AREA, TRANSPORT AND AMENITIES

What's in the local vicinity?

City Island is located on Gotts Road, on the western outskirts of Leeds city centre between the river Aire and the Leeds-Liverpool canal. The development is accessed from the A58M (Wellington Road) and is close to the M621, M1 and M62 motorway links via Armley Gyratory roundabout.

City centre shops, restaurants, bars, pubs, clubs, hotels, museum, art gallery, central library, civic buildings, commercial and legal offices, banks, post offices, law courts, gyms, cinemas, Leeds General Infirmary, Leeds Market, Leeds Arena, rail station, bus station, coach station, theatres, further education colleges and University campuses are approximately 15 minutes' walk away via Wellington Street, Westgate or Whitehall Road. Whitehall Road is accessible on foot or cycle via the canal towpath.

For your own personal safety, we advise caution when using the canal towpath.

Sport

Leeds United's stadium at Elland Road is less than 10 minutes' drive away, and easily reached by public transport. The Headingley home of Leeds Rhinos rugby league team and Yorkshire County Cricket Club is also about 10 minutes' drive away, well served by bus and rail links.

See <u>www.therhinos.co.uk</u> or <u>www.yorkshireccc.com</u> for more details.

For swimming and sport/leisure facilities, there are a number of Leeds City Council sport and leisure centres that can be easily reached by car or public transport. See http://www.leeds.gov.uk/sports/Pages/Leisure-centres.aspx for more details.

Buses

Bus stops on the A58M Wellington Road and Wellington Street provide services to/from West Leeds, East Leeds and Bradford. See www.wymetro.com for timetables, journey planner and fares information.

The Leeds CityBus links Leeds' rail and bus stations, business and shopping districts, the General Infirmary, Universities and Park Lane College. The service runs every eight minutes from 0630 to 1910, Monday to Saturday. Each vehicle is fully accessible and can carry one wheelchair at any time.

The 757 route provides a fast direct service to/from Leeds-Bradford airport. The nearest bus stop for this service is just 5 minutes' walk from City Island, on Wellington Street. Fares can be paid in £ or €. Route and timetable

information can be found at www.wymetro.com/BusTravel/bustimetables/Bustimetable/757

Coaches (national area)

National Express coaches and Megabus offer UK-wide coach services to/from Leeds city centre. See www.nationalexpress.com or www.uk.megabus.com for more details.

Trains

Leeds Rail Station, located at New Station Street, off City Square, is approximately 15 minutes' walk away from City Island, via Wellington Street or Whitehall Road. Leeds railway station is the mainline railway station serving the city centre of and is the second busiest railway station in England outside of London.

See http://www.networkrail.co.uk/leeds-station/departures-arrivals/ for more information.



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MEDICAL AND EMERGENCY SERVICES

Hospitals with A&E service

Leeds has two major teaching hospitals and both offer 24 hour emergency services.

Leeds General Infirmary is located in the city centre:

Leeds General Infirmary Great George Street Leeds LS1 3EX Tel: (0113) 2432799

St. James's University Hospital is located in East Leeds:

St. James's University Hospital Beckett Street, Leeds LS9 7TF Tel: (0113) 2433144

See <u>www.leedsth.nhs.uk/patients-and-</u>visitors/our-hospitals for more information.

Doctors

The nearest NHS GP Surgeries serving City Island area are:

One Medicare @ The Light Balcony Level, The Light The Headrow Leeds LS1 8TL

Tel: (0113) 242 7425

www.onemedicare-thelight.co.uk

Thornton Medical Centre

15 Green Lane Leeds LS12 1JE Tel: (0113) 2310626

www.thorntonmedicalcentre.nhs.uk

Priory View Medical Centre 2a Green Lane Leeds LS12 1HU Tel: (0113) 2954260

NHS Dental Services

The nearest NHS dentists to City Island are:

Clarendon Dental Spa 9 Woodhouse Square Leeds LS3 1AD Tel: (0113) 2459004

www.clarendondentalspa.co.uk

M&B Practices 7-9 Branch Road Armley

Leeds LS12 3AQ Tel: (0113) 2638509

Armley Dental Practice 4 Hall Road Leeds LS12 1XB Tel: (0113)2638357

Police

Your nearest police stations are:

Bridewell Police Station 2 Park Street Leeds LS1 3BY

Leeds District HQ Elland Road Leeds LS11 8BU

For non-emergencies dial 101 For emergencies dial 999

See www.westyorkshire.police.uk/leeds

ONE STOP CENTRES

Your nearest One Stop Centres are:

City Centre One Stop Centre 2 Great George Street Leeds LS2 8BA

Armley Library 2 Stocks Hill Armley Leeds LS12 1UQ

See <u>www.leeds.gov.uk/council/Pages/One-Stop-Centres.aspx</u> for more information.